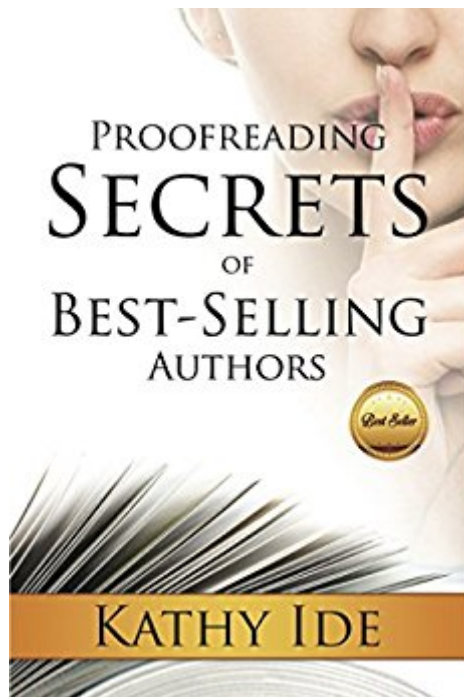




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# **Proofreading Secrets Of Best-Selling Authors (Writing With Excellence Book 8)**



## Synopsis

Learn how best-selling authors proofread their manuscripts to avoid typos, inconsistencies, inaccuracies, and errors in punctuation, usage, grammar, and spelling. *Proofreading Secrets of Best-Selling Authors*, by professional freelance author, editor, and proofreader Kathy Ide, is the essential go-to tool for aspiring and experienced writers and editors. This book includes all of the material from Ide's popular *Polishing the PUGS* book (now out of print), with added PUGS guidelines and helpful tips from multi-published authors on how to catch typos and other common mistakes. In *Proofreading Secrets of Best-Selling Authors*, Kathy Ide identifies the industry-standard references for books, magazines, and newspapers (which are different from the guidelines for other types of writing, such as college term papers). Using these official references, she highlights the most common mistakes writers make in the areas of punctuation, usage, grammar, and spelling (for which she uses the acronym PUGS). She also includes guidelines from *The Christian Writer's Manual of Style* for authors and editors who work in the inspirational market.

## Book Information

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## Customer Reviews

In one concise book, I've found the answers I've been looking for. Most of the grammatical and other info out there is conflicting. Somehow in my gut, I knew it was wrong. There is so much I never learned and trying to play catch up at this stage of life is a bit daunting to say the least. I feel like I now have a fighting chance to get a handle on the errors that may be holding me back. You have to have more than a way with words and a good story to make anything happen in the publishing world. Even then, only a handful ever make it. I still may never make it to where I want to be, but I certainly feel better equipped to try. And now to do some major editing on my Kindle books! Thank you, Kathy Ide! Linda Stanley Dalton

Whether you are writing books or articles for publication, Kathy Ide's book is a must-have. She has compiled the most-often used rules from the publishing industry standards (Chicago Manual of Style [for books], Associated Press Stylebook [for newspapers and some magazines], and the Christian Writers Manual of Style) into a convenient resource book that should be on every writer's bookshelf. Ide not only covers punctuation, usage, grammar, and spelling (which she calls the PUGS), but also shows you how to proofread for typos, inaccuracies, and inconsistencies. Included are quotes from well-published authors that reveal some of their personal hints for self-editing. I've recommended Kathy Ide's previous book to many writers--and I will be doing the same with this new, expanded, exciting book, *Proofreading Secrets of Best-Selling Authors*.

*Proofreading Secrets of Best-Selling Authors* is a "must have" for anyone who works with words. Whether you're an editor, beta reader, aspiring writer, business professional, college student, or blogger, there's something in this book that will help you. As an editor, I have a shelf full of style guides and dictionaries. The average person may have a style guide from their college days, and a dictionary or two. I'll be the first to admit, not only is it expensive to buy multiple reference works for the various genres I encounter, it can be downright frustrating to search through them. *Proofreading Secrets of Best-Selling Authors* cuts through the over 1,000 intimidating pages of the Chicago Manual of Style, The Christian Writer's Manual of Style, and the Associated Press Stylebook, to provide writers with solutions to their most common issues, using everyday writing. You don't need to be an academic to understand and apply her principles. If you can read this review, you can follow her advice. You don't need a deep wallet to afford multiple reference books; less than \$10 buys something you'll use time and again. The book is well-organized, with the writer in mind. Kathy doesn't just tell you the correct way to do something, she shows you with examples for each topic.

For every rule that Kathy Ide describes, she references the corresponding location in the above-mentioned style guides. If there's a difference between how the style guides handle a situation, Kathy points that out in her book. The chapters contain sections to add your own notes as well. On a personal note, I recently refused editing work from several potential clients. Each had recently self-published a book on , and were horrified at negative reviews due to poor grammar, spelling errors, typographical errors, etc. Unfortunately, they hadn't budgeted for editing, and couldn't afford the extensive services required to bring the manuscripts up to the standards their readers expect. If the writers had followed the guidance in this book, my fee would have been approximately 50% less than I originally quoted. I highly recommend buying and using Kathy Ide's *Proofreading Secrets of Best-Selling Authors*. Your editor will love you for this. Your readers deserve it.

In seconds, just thumbing through this work I finally found out how to use correct punctuation with quotation marks. A totally essential reference work that makes it easy for a grammatically incapacitated writer, like myself to become savvy in the craft.

You don't have to be writing a novel to benefit from this book. Kathy Ide has assembled an excellent standalone reference that will enable you to improve your writing. It doesn't matter if you create memos, letters, or novels. I have added this book to my collection of references that I keep on my desk. Buy and keep it handy.

This book is full of references and other good information for established or aspiring writers through many genre. Also has some resources at the conclusion. It is a helpful publication, in my opinion.

A complete guide, but summarized at the same time. Useful to remember and apply the basic grammar rules. It is very well explained, concise, and excellent to keep near while blogging or writing. What I like most about this book is that it applies many of The Chicago Manual of Style guidelines, and for this reason, I recommend it to whoever wants to improve his/her grammar, high-school students, and wannabe writers.

This book is hands-down excellent. Look, I'm an English teacher, and grammar is my game. But when it comes to publishing a novel as an author, all bets are off. Those excruciating details of form and usage? They're larger-than-life important -- but who can keep track of them all? Proofreading

Secrets is clear and easy to navigate; it has been an invaluable resource. I recommend this book without reserve.

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